



Center for Progressive Reform Job Listing: Executive Director

The Center for Progressive Reform (CPR) (www.progressivereform.org) seeks an Executive Director. Founded in 2002, the Center for Progressive Reform (CPR) is a nonprofit research and educational organization with a network of Member Scholars working to protect health, safety, and the environment through analysis and commentary. What began as a small group of scholars has grown to encompass 50 tenured law professors at universities across the United States and a full-time staff of ten, including an operations and finance manager, and a senior media consultant. CPR's annual budget is approximately \$800,000.

CPR pursues its mission to protect public health, worker and consumer safety, and the environment by bringing academic research promoting legal and policy reforms to the public policy debate. CPR's growth and influence has expanded rapidly over the last few years. CPR produces white papers, maintains a well-read blog, holds semi-annual scholar meetings, and conducts brown bags, briefings, and webinars designed to educate policymakers and advocates. Most commonly described as a "progressive" or "liberal" think tank, CPR does not lobby, nor does it litigate. A dynamic and growing organization, CPR operates on a unique virtual office model, with the majority of staff located in the Washington, D.C. area. Potential candidates must reside within daily commuting distance from Washington and be prepared to work from home.

Candidates should have at least seven and preferably more years of work-related experience and must possess the following skills:

- Juris Doctor (this requirement may be waived in exceptional circumstances provided the applicant has an extensive background in a closely related field);
- Fund-raising and management experience, preferably within the non-profit community;
- Familiarity with the policymaking process in Washington, D.C.;
- Substantive knowledge of the issue areas emphasized by CPR; and
- Demonstrated commitment to work consistent with CPR's mission and values.

The Executive Director is responsible for formulating and implementing CPR's fundraising plans; guiding the Board with respect to strategic planning; serving as a spokesperson for the organization; recruiting and managing CPR staff; ensuring the organization's compliance with all applicable legal and ethical requirements; developing and sustaining relationships with key allies and partners in the public interest communities; and overseeing the fiscal and administrative operations of the organization.

Salary is competitive, commensurate with experience, and includes benefits.

How to Apply:

Send cover letter, resume, relevant examples of previous written work, and salary requirements to: ExecDirJob@progressivereform.org. Applications must be received no later than September 30, 2011, and finalists must be available for interviews with the search committee of the board and available to begin work by the end of this calendar year.